

leave the castle, LLC

VAGINA FESTIVAL • October 24-26, 2008 • Sage Theater, NYC

SPEAKER/PRESENTATION PROSPECTUS

To submit a presentation to VAGINA FESTIVAL, complete a proposal package: (1) submit the online Presentation Proposal form; (2) submit sample(s) of work, and presentation outline or abstract, as specified here; (3) sign and mail this Prospectus to: Alexandra Jacoby, leave the castle, LLC, 333 East 45th Street, 21D, NYC 10017. Completed proposal package must arrive by July 31, 2008.

PURPOSE. leave the castle, LLC produces VAGINA FESTIVAL to create a space for conversations we don't typically get to have, where we explore sexuality, body image, personal identity, health and well-being, where we celebrate women.

ELIGIBILITY. Open to all presenters who complete a proposal package that arrives by July 31, 2008 and abide by guidelines.

GUIDELINES. Presentations can range from 10-45 minutes, but the majority are 20-30 minutes followed by 5-10 minutes of Q&A. It is critical that talks stay on schedule so that attendees may move between sessions as needed. Speaker substitutions are generally not allowed. Our speakers are chosen for their knowledge and communication capabilities, not because of who they work for. We do not accept sales pitches or marketing presentations.

REQUIREMENTS. As a VAGINA FESTIVAL speaker we ask that you: provide a professional quality presentation on the agreed upon topic; allocate time for at least one technical rehearsal to be scheduled between October 19 and October 24, 2008 at Sage Theater, arrive at Sage an hour before your scheduled VAGINA FESTIVAL presentation time, and stick to the time allocated for your presentation.

EQUIPMENT, PROPS, ETC. A DVD player and large-format tv screen are available (no projector). Other equipment, props, etc. are the responsibility of the presenter.

SAMPLES AND TEXT. A sample of your work and an outline or abstract of your presentation is required. Mail cd or dvd of your presentation and its text, or related work, to Alexandra Jacoby, leave the castle, LLC, 333 East 45th Street, 21D, NYC 10017, to arrive no later than July 31, 2008. Links to recorded work samples are also acceptable, as is an email of your presentation outline or abstract in a Word document or a PDF. Enter link(s) on the performance proposal form. Email text to alexandra@vaginafestival.com

SPONSORS AND EXHIBITORS. Our sponsors and exhibitors are a critical part of VAGINA FESTIVAL and high-value interactive environments at our events would not be possible without them.

While we are pleased when we can include a sponsor or exhibitor representative as a VAGINA FESTIVAL speaker, a speaking slot is never guaranteed. All accepted presentations are based on the merit of the proposal, the individual speaker, the relevance of the topic to VAGINA FESTIVAL themes and purpose and its relationship to other proposed presentations, as well as the availability of a timeslot.

RECORDINGS. Presentations may be recorded for use following the festival. Presenters agree by submitting and delivering a talk to allow and assign all rights to show management to capture, reproduce, make available and/or sell recordings of presentations, slides and related materials without license, liability or limitation.

CALENDAR. Proposal packages are due by July 31, 2008. Selections will be announced August 15, 2008. Invitations will be available September 1, 2008. Technical rehearsals will be scheduled between October 19 and October 24, 2008.

THE SPACE. Sage Theater is a 99-seat theater, located at 711 Seventh Avenue, New York, NY 10036.

POSTCARDS. Printed invitations will be available to participants. Do you plan to mail the festival postcard? If so, how many? _____.

WEBSITE. Selected presentations and presenter information will be featured on vaginafestival.com.

FUNDING. The project is supported by generous sponsors passionate about creating conversation.

PAYMENT. Presenters receive a complimentary full festival pass. Participation in VAGINA FESTIVAL is on a volunteer basis. We do not provide speaker honoraria, stipends or reimburse for expenses.

CONTACT. For any questions, contact Alexandra Jacoby at alexandra@vaginafestival.com.

VAGINA FESTIVAL DATES. October 24, from 7:30 pm - 10:30 pm. October 25, from 1 pm - 11 pm, October 26 from 1 pm - 5 pm.

ARTIST AGREEMENT:

I _____ understand and agree to all conditions set forth in this prospectus.

[print your name]

Signature _____ Date _____